



Graduate Research Intern

The Center for Children and Families (CCF) is seeking a candidate with strong skills in research and writing to serve as an intern for 15-20 hours per week (specific hours to be determined based on student availability, but will be between the hours of 9am-5pm Monday through Friday).

The intern will:

- Provide research support for projects, including written reports, presentations, and policy analysis, undertaken by CCF;
- Assist in monitoring state legislative and administrative activities in relation to child and family health coverage;
- Assist in compiling and quality-checking state and federal data for web-based resources, tools, and visualizations;
- Help to gather data from federal sources and survey datasets, such as the American Community Survey
- Provide assistance on research topics related to CHIP;
- Complete background research on a to-be-determined topic; and
- Provide support for administrative tasks, as needed.

In addition to research and writing skills, the candidate must be detail-oriented and possess proficiency using Microsoft Excel and familiarity with Stata. Candidate should have at least a working knowledge and interest in Medicaid, the Children's Health Insurance Program (CHIP), and state and/or federal health policy issues. Preferred candidates are graduate students in public policy, public health, or a related field.

CCF is a nonprofit, nonpartisan research and policy center whose mission is to promote the availability of comprehensive, affordable, quality health care coverage for families and children. We focus principally on issues relating to low-income children and families. CCF is part of the Georgetown University's Health Policy Institute.

Georgetown University is an Equal Opportunity/Affirmative Action Employer fully dedicated to achieving a diverse team of employees. All qualified applicants are encouraged to apply and will receive consideration for employment without regard to race, color, religion, national origin, age, sex (including pregnancy, gender identity and expression, and sexual orientation), disability status, protected veteran status, or any other characteristic protected by law.

This position is remote or hybrid. CCF is located on the Law School Campus and 500 First St NW, accessible to the main campus via GUTS.

Salary: \$22/hour

Start Date/End Date: Spring Semester 2024

Please submit resume and cover letter to ccfrecruiting@georgetown.edu. Please include "Graduate Research Internship" in the Subject Line. Note this internship is only open to Georgetown and Howard University graduate students. The application period will close December 4, 2023, and interviews will be scheduled for the following weeks.