



## Undergraduate Health Policy Summer Intern

The Center for Children and Families (CCF), located at the McCourt School of Public, is seeking an undergraduate student from Georgetown University or Howard University for a **hybrid** summer 2024 internship supporting our communications team. Internship start and end dates are flexible with the expectation that the intern will work through the end of the summer semester. There is the possibility to continue part-time in the fall.

### About CCF

The Georgetown University Center for Children and Families (CCF) is an independent, nonpartisan policy and research center founded in 2005 with a mission to expand and improve health coverage for America's children and families. For more information visit <http://ccf.georgetown.edu/>.

### Duties

- Assist in planning and execution of CCF's annual summer conference, which serves as a great opportunity to become familiar with the most salient issues in health policy;
- Assist in compiling and quality-checking state and federal data for web-based resources and tools;
- Provide assistance on research topics related to CHIP, Medicaid, and the ACA;
- Provide research support for projects, including written reports, presentations, and policy analysis;
- Assist in tracking legislative and administrative changes to Medicaid and/or CHIP;
- Other communications, policy and research, or administrative duties as needed.

### Qualifications

- Strong writing skills
- Knowledge of public policy development and legislative process
- Knowledge or strong interest in health policy or social welfare policy
- Experience using social media

Time/ Compensation: 10-15 hours per week @ \$17.50/hour

Georgetown University is an Equal Opportunity/Affirmative Action Employer fully dedicated to achieving a diverse team of employees. All qualified applicants are encouraged to apply and will receive consideration for employment without regard to race, color, religion, national origin, age, sex (including pregnancy, gender identity and expression, and sexual orientation), disability status, protected veteran status, or any other characteristic protected by law.

This position is remote or hybrid. CCF is located on the Law School Campus and 500 First St NW, accessible to the main campus via GUTS.

### **How to Apply?**

Interested candidates should send a resume and cover letter to [ccfrecruiting@georgetown.edu](mailto:ccfrecruiting@georgetown.edu) with the subject line "Undergraduate Summer Intern Position." The posting closes Monday, April 8 at 11:59pm, and interviews will take place the following week.